



C.J.GELATINE PRODUCTS LIMITED

SUMMARY OF PROCEEDINGS OF 40TH ANNUAL GENERAL MEETING OF THE MEMBERS OF C.J. GELATINE PRODUCTS LIMITED HELD ON MONDAY, 28TH SEPTEMBER, 2020 COMMENCED AT 12:30 PM AND CONCLUDED AT 12:55 P.M. THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS (VC/OAVM)

PRESENT AT MEETING THROUGH VIDEO CONFERENCING / OAVM:

I. DIRECTORS:

Mr. Jaspal Singh	Chairman and Managing Director
Mrs. Jasneet Kaur	Executive Director
Mr. Sandeep Singh	Independent Director (Chairman of Stakeholders Relationship Committee)
Mr. Vikas Gupta	Independent Director (Chairman of Audit Committee)

II. OFFICERS IN PRESENCE:

Mr. Harman Singh	Chief Financial Officer
Mr. Deepak Patil	Company Secretary & Compliance Officer

III. INVITEE:

Spark & Associates (CA Roopak Jain)	Statutory Auditors of the Company
Ms. Sonal Jain (PCS)	Scrutinizer for the AGM

Members Present:

In aggregate 34 (Thirty Four) members attended/join the meeting through video conferencing facility as per the records of VC attendance, therefore adequate quorum as per requirement of Companies Act, 2013 is present.

The Meeting was conducted in accordance with the circulars issued by the Ministry of Corporate Affairs ('MCA') and the Securities and Exchange Board of India ('SEBI') and other social distancing norms in view of the global outbreak of the "COVID-19" pandemic.

Mr. Deepak Patil, Company Secretary & Compliance Officer welcomed all the members and panelists present in the meeting through VC.

The requisite quorum being present, he called the meeting in order.

Mr. Jaspal Singh Chairman of the Board occupied the Chair for the meeting.

Leave of absence:

Leave of absence was granted to Mr. Amarjot Singh (DIN: 07115513), Independent Director of the company and M/s M.M. Chawla & Associates, Practicing Company Secretaries, Secretarial Auditors of the company from attending the meeting on their request due to their pre-occupation.

Thereafter Company Secretary handed over the conduct of AGM to Mr. Harman Singh, CFO of the Company.

Mr. Harman Singh welcomed all the directors and members of the company present at the 40th AGM of the Company and introduced the members of the Board and other officials present at the meeting.

Mr. Harman Singh, Chief Financial Officer stated as follows:

- (i) In compliance with Section 108 of the Companies Act, 2013 & Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company had provided a facility to the shareholders to cast their votes electronically through the e-voting facility arranged by Central Depositories Services (India) Limited for resolutions transacted at the 40th Annual General Meeting. The e-voting commenced at 9:00 A.M. on 25th September, 2020 and ended at 5:00 P.M. on 27th September, 2020.
- (ii) The Company had appointed Ms. Sonal Jain, Practicing Company Secretary of New Delhi as the Scrutinizer to scrutinize the remote e-voting and e-voting during the AGM in a fair and transparent manner.
- (iii) The electronic copies of the Annual Report for financial year 2019-20 have been sent to all the members whose e-mail Ids were registered with the Company/RTA or Depository Participant(s). Further, this year due to 'COVID-19 Pandemic' physical copies of Annual Report had not been sent to members looking into the health & safety of the shareholders and to avoid human touch in physical transportation. The company also thanks all the members/shareholders in this green initiative.
- (iv) The shareholders/members who have not casted their votes through remote e-voting facility can cast their votes through e-voting facility available at the CDSL portal during the AGM.

Further, the company has received queries/questions from shareholders, which were answered by the CFO of the Company.

With the permission of the Members present at the Meeting the Notice of the 40th Annual General Meeting and Independent Auditor's Report on financial statements of the company was taken as read.

Thereafter the Chairman requested the Members to consider and approve the ordinary businesses as mentioned in the Notice of AGM from item no. 1 to 2 and on the instructions of the Chairman the CFO read out the following agenda items one by one.

Ordinary Business by Ordinary Resolution:

- 1. Adoption of the Audited Financial Statements containing the Balance Sheet, the Statement of Profit & Loss and Cash Flow for the financial year ended on 31st March, 2020 and the Reports of the Boards and Auditors thereon.**

“Resolved that the Audited Standalone Financial Statements of the Company containing the Balance Sheet, the Statement of Profit & Loss and Cash Flow for the year ended on March 31st, 2020 and the reports of the Boards and Auditors thereon be and are hereby received, considered and adopted.”

- 2. To appoint a Director in place of Mr. Jaspal Singh (DIN: 01406945) who retires by rotation and being eligible, offers himself for re-appointment**

“Resolved that Mr. Jaspal Singh (DIN: 01406945), Director of the Company who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment, be and is hereby re-appointed as a Director of the Company liable to retire by rotation.”

The Chairman informed that the results of the voting will be announced on receipt of the Scrutinizer’s Report and the voting Results will be placed on the Company’s website www.cjgelatineproducts.com, CDSL www.evotingindia.com and Stock Exchange BSE.

The Chairman then asked the members to raise queries if any. Members have raised some queries which were suitably replied by CFO and Chairman of the company.

Being no other business, the Meeting declared as concluded by the Chairman Mr. Jaspal Singh with a vote of thanks at 12:55 on 28th September, 2020.